

The Village Preservation Society

Vision

The vision of the Village Preservation Society is to unite the village while preserving village life and its heritage. Each individual, organisation and business has a role to play in the community. The Village Preservation Society's aim is to unite these to provide a better and fulfilling life to those in the village. The VPS is to help villagers, organisations and businesses to realise the ideas they have by providing help, support, tools and funding where applicable and appropriate. Every villager has a voice.

Constitution

1 Name

The name of the Society shall be: The Village Preservation Society

2 Aim

The aim of the Society shall be to facilitate the promotion, organisation and management of events, activities and entertainments for those living in the Parish of Winterbourne Stoke.

3 Powers

In order to achieve its aims the Society may:

- (a) Raise money
- (b) Open bank accounts
- (c) Take out insurance
- (d) Acquire and manage buildings, facilities and materiele
- (e) Promote, organise and manage events and entertainments
- (f) Work with other groups and exchange information
- (g) Do anything that is lawful which will help it to fulfil its aims

4 Membership

- (a) Membership of the Society shall, in the first instance, be assumed for any person over 16 resident in the Parish of Winterbourne Stoke and who is interested in helping the Society to achieve its aims and willing to abide by the rules of the Society.
- (b) Those eligible for Membership of the Society under 4(a), above, may recuse themselves of such membership, or readopt it, at any time (subject to para 4(e)).
- (c) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.
- (d) Every individual member shall have one vote at General Meetings.
- (e) The membership of any member may be suspended for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.

5 Management

- (a) The Society shall be administered by a Management Committee of the Officers and not more than 3 other members elected at the Society's Annual General Meeting (AGM).
- (b) The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.
- (c) The Management Committee shall meet at least twice a year.
- (d) The Chairperson shall Chair all meetings of the Society.
- (e) The quorum for Management Committee meetings shall be 3 members including at least 1 named Officer (Chairman, Secretary or Treasurer).
- (f) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson, or Acting Chairperson, shall have a second vote.
- (g) The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.
- (h) The Management Committee may appoint another member of the Society as a Committee member to fill a vacancy provided the maximum number is not exceeded.

6 Duties of the Officers

- (a) The duties of the Chairperson are to:

- chair meetings of the Committee and the Society
- represent the Society at functions/meetings that the Society has been invited to
- act as spokesperson for the Society when necessary

(b) The duties of the Secretary are to:

- take and keep minutes of meetings
- prepare the agenda for meetings of the Committee and the Society in consultation with the Chairperson
- maintain the membership list
- deal with correspondence collect and circulate any relevant information within the Society
- control and manage the Society's assets (ie agree and facilitate hire of marquee, chairs, barbecues etc)

(c) The duties of the Treasurer are to:

- supervise the financial affairs of the Society
- keep proper accounts that show all monies collected and paid out by the Society

7 Finance

(a) Any money obtained by the Society shall be used only for the Society.

(b) Any bank accounts opened for the Society shall be in the name of the Society.

(c) Any cheques issued shall be signed by the Treasurer and two other nominated officials.

8 Annual General Meeting

(a) The Society shall hold an Annual General Meeting (AGM) in the month of October.

(b) All members shall be given at least fourteen days' notice of the AGM. and shall be entitled to attend and vote. The quorum for an AGM shall be 8 members.

(c) The business of the AGM shall include:

- (i) receiving a report from the Chairperson on the Society's activities over the year
- (ii) receiving a report from the Treasurer on the finances of the Society
- (iii) electing a new Management Committee and
- (iv) considering any other matter as may be decided.

9 Special General Meeting

A Special General Meeting may be called by the Management Committee or by any 8 members to discuss an urgent matter. The Secretary shall give all members fourteen days' notice of any Special General Meeting together with notice of the

business to be discussed. All members shall be entitled to attend and vote. The quorum for an SGM will be 8 members.

10 Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any quorate General Meeting.

11 Dissolution

The Society may be wound up at any time if agreed by two-thirds of those members present and voting at any quorate General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another Society with similar aims.

This constitution and the officers named below were adopted, pro tempore, upon the formalisation of the Village Preservation Society on 1 October 2020 and will be ratified, or amended, at a general meeting of the Society as soon after the above date as is practicable.

Signed by:

Chairperson:

Secretary:

Treasurer:

Other Committee members: