

Winterbourne Stoke Parish Council

Meeting of the Winterbourne Stoke Parish Council held at the Stonehenge Visitor's Centre, Winterbourne Stoke on Monday 20th May 2019 at 7.05 pm

In Attendance: Parish Councillors: Dr A Shuttleworth, T Pywell, R Watts, A Zacks-McGoldrick,
Apologies: Cllr T Dengel
Wiltshire Cllrs: D Henry (up to Item 6)
Parishioners: None
Clerk: J Carr

1	Election of the Chairman and Vice-Chairman
	<p>Cllr T Pywell nominated Cllr A Zacks-McGoldrick as the Chairman, this was seconded by Cllr R Watts; Cllr A Zacks-McGoldrick accepted the nomination and was elected unanimously.</p> <p>Cllr A Zacks-McGoldrick nominated Cllr R Watts as the Vice-Chairman, this was seconded by Cllr T Pywell; Cllr R Watts accepted the nomination and was elected unanimously.</p>
2	Adjournment for Parishioners' Questions.
	<p>Although no parishioners were present cllrs had been contacted with several questions:</p> <p>Cllr Pywell had been notified of graffiti on the wall next to the BT Open Reach DSLAM. It was noted that the wall is private property so is the responsibility of the owner to remove it. It is likely that the owner is unaware so Cllr Zacks-McGoldrick will inform him. Action: 05/19-01.</p> <p>The Secretary of the Parochial Church Council (PCC) had contacted Cllr Dr Shuttleworth asking for financial assistance with the cutting of the church yard grass. Cllr Dr Shuttleworth informed the her that, under s8(1)(i) Local Government Act 1894, such financial assistance is expressly prohibited.</p> <p>Former parish cllr Tom De-Jonge contacted Cllr Dr Shuttleworth regarding the state of the play park grass. Everyone agreed that the state-of-play is unsatisfactory and serious consideration must be taken to opening up the contract to tender when it comes to contract renewal. The clerk is to inform cllrs of the contract details. Action: 05/19-02.</p>
3	Apologies Received
	<p>An apology for absence was received from Cllr Tony Dengel.</p>
4	To confirm the minutes from the Parish Council meeting held on 11th March 2019.
	<p>Acceptance of the minutes from the previous Parish Council meeting were proposed by Cllr R Watts, seconded by Cllr T Pywell and agreed by the remaining cllrs. The minutes were signed by the Chairman and Clerk.</p>
5	To report, for information only, any matters arising from the minutes.
	<p>The following actions were outstanding from the previous meeting:</p> <p>a. (01/17 – 07) It has been agreed that the Parish requires an Emergency Plan. Cllr Zacks-McGoldrick and the Clerk have made contact with Mr Rennie, who has experience with such matters, but although he is “on-board” he is very busy. Cllr Zacks-McGoldrick will investigate other avenues for the provision of an Emergency Plan for the Parish.</p> <p>Action: Cllr Zacks-McGoldrick – on-going</p>

	<p>b. (01/18-02) Since the Chairman contacted and met with the Dog Warden in the village to discuss the issue signs have been erected; however, it is agreed that, although the problem has reduced on Church Street, the meadow walk to Berwick St James is still bad. Following consultation consideration is being made to implement a bylaw requiring all dog walkers to carry at least two dog poo-bags; Cllr Dr Shuttleworth will draft a form of words.</p> <p>h. (07/18-03) The Clerk would arrange insurance cover, on behalf of the Events Committee, through Community First once an equipment value is known. Action Closed.</p> <p>i. (09/18-03) The Clerk applied to the CATG for replacement street signs; approval is awaited from Wiltshire Council. The Clerk is to speak to the secretary of the CATG to ascertain what progress, if any, has been made.</p> <p>j. (01/19-01) There is an issue with the state of the Shrewton Road immediately north after it's junction with the A303. The road had been closed supposedly to facilitate repairs; however, if repairs had been carried out they were not obvious. The Clerk has contacted Wiltshire Council to see what work had been carried out and whether further repairs are planned; however, Wiltshire Council has failed to reply. The Clerk engaged with Wiltshire Cllr Henry for his assistance, he also failed to get any response from Wiltshire Council. However, it transpires that the road is being closed between 09:30 and 15:30 for "carriageway retexturing". Action Closed.</p> <p>n. (01/19-05) Cllr Dr Shuttleworth will investigate whether or not we need to resort to the original sign-up method for the website in order to reduce easter European fake sign-ups.</p> <p>o. (01/19-06) The Clerk is to order the ancillaries for the new Church Street notice board. These have been received. Action Closed.</p> <p>p. (03/19-01) Cllr Dr Shuttleworth noted that the PCC response to the issue with the tree in the churchyard was swift and asked the Clerk to write to the Secretary of the PCC thanking her for her actions. Action Closed.</p> <p>q. (03/19-02) Cllr Pywell is to draft a letter to Baroness Scott, Leader of Wiltshire Council, for the Clerk's signature, expressing his exasperation that the Church Street 20 mph project was not advanced simply because the Parish Council was not represented even though all actions had been completed.</p>	<p>Action: Cllr Dr Shuttleworth – on going</p> <p>Action: Clerk- on going</p> <p>Action: Cllr Dr Shuttleworth – on going</p> <p>Action: Cllr Pywell – on going</p>															
6	Parish Council Administration																
	<p>Publications: Nothing to report.</p> <p>Training: The Clerk had attended a training course with Community First and reported back his satisfaction. There is still no Chairman's course available; however, Community First are actively looking to arrange one.</p> <p>Finance: Money in Account (at close of business 30 Apr 19): £16,130.73</p> <table data-bbox="414 1960 1244 2145"> <tr> <td>Less un-cleared cheques:</td> <td>Clerk Q3</td> <td>£182.97</td> </tr> <tr> <td></td> <td>Netwise UK</td> <td>£300.00</td> </tr> <tr> <td></td> <td>Bawdens</td> <td>£105.44</td> </tr> <tr> <td></td> <td>T P Johns</td> <td>£ 78.00</td> </tr> <tr> <td></td> <td>WALC Subs</td> <td>£ 81.12</td> </tr> </table>		Less un-cleared cheques:	Clerk Q3	£182.97		Netwise UK	£300.00		Bawdens	£105.44		T P Johns	£ 78.00		WALC Subs	£ 81.12
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	<p>WALC Cse £ 78.00 HMRC Q4 £122.00</p> <p>Commitments: Bawdens £105.44 Magnets £ 32.00</p> <p>Bills awaited: Yellow lines £500.00 20mph Study £625.00</p> <p>Annual Financial Return: The Clerk presented the Annual Financial Return for scrutiny and signature. The Annual Governance Statement was discussed, approved unanimously and signed by the Clerk and Chairman. The Accounting Statement was discussed, approved unanimously and signed by the Clerk and Chairman. It was noted that notice board in the Asset Register now listed the new notice board and that the old [wooden] notice board has been disposed of.</p>	
7	Planning Applications.	
	Nothing to report.	
8	Services including Recreation Facilities.	
	<p>Play Park: The grass needs cutting but it has been reported that the contractor has had issues with access as cars have been parking in front of the gates. The Clerk is to procure a sign stating, "Please do not obstruct, access required at all times".</p> <p>IT inc Broadband and Website Nothing to report.</p>	Action: Clerk (05/19-03)
9	Highways & Byways.	
	<p>General: The annual issue with trees and bushes encroaching on Church Street has arrived. The Clerk will write to households on Church Street who are required to manage their border with the highway.</p> <p>Current A303: Nothing to report.</p> <p>A303 Scheme: Although he is no longer the Chairman of the Parish Council Cllr Dr Shuttleworth will remain the Parish Council point-of-contact.</p> <p>Parishioners are reminded that they should keep a close eye on the Parish Council website for updates:</p> <p style="text-align: center;">www.winterbournestokepc.org.uk</p>	Action: Clerk (05/19-04)
10	Environment including Emergency Planning.	
	Nothing to report.	
11	World Heritage Site.	
	Nothing to report.	
12	Police.	
	Nothing to report.	
13	Reports from Councillors.	
	Cllrs: Nothing to report.	

	Village Events Committee: Nothing to report.	
	Wiltshire Cllrs: Nothing to report.	
	The Next Meeting	
	The next Parish Council meeting will be on Monday 15 th July 2019 at the Stonehenge Visitor's Centre at 7:00pm. The meeting closed at 8:35 pm.	<u>Action:</u> All cllrs.

J H Carr
Clerk of the Council

15th July 2019

A Zacks-McGoldrick
Chairman of the Council

15th July 2019