

# Winterbourne Stoke Parish Council

## Meeting of the Winterbourne Stoke Parish Council held at the Stonehenge Visitor's Centre, Winterbourne Stoke on Monday 19<sup>th</sup> November 2018 at 7.00 pm

In Attendance: Parish Councillors: T Pywell, R Watts, A Zacks-McGoldrick, T Dengel  
 Wiltshire Cllr: D Henry  
 Apologies: Cllr Dr A Shuttleworth  
 Parishioners: I West, A West, J Batchelor  
 Clerk: J Carr

<b>1</b>	<b>Opening Statement by the Vice-Chairman.</b>
	Cllr A Zack-McGoldrick opened the meeting.
<b>2</b>	<b>Adjournment for Parishioners' Questions.</b>
	No questions were raised.
<b>3</b>	<b>Apologies Received</b>
	An apology for absence was received from Cllr Dr A Shuttleworth; the apology was accepted unanimously.
<b>4</b>	<b>To confirm the minutes from the Parish Council meeting held on 17<sup>th</sup> September 2018.</b>
	Acceptance of the minutes from the previous Parish Council meeting were proposed by Cllr R Watts, seconded by Cllr T Dengel and agreed by the remaining cllrs. The minutes were signed by the Vice-Chairman.
<b>5</b>	<b>To report, for information only, any matters arising from the minutes.</b>
	<p>The following actions were outstanding from the previous meeting:</p> <p>a. (07/16-03) Cllr Dr Shuttleworth noted that many villages had "village gates" at their speed limit entry points and these both enhanced the presence of the speed limit sign and informed drivers that they were entering a possible area of conflict with other road users. Establishing funding and permission is proving to be difficult as the A303 is a trunk road. Cllr Zacks-McGoldrick proposed the village gates be "parked" and for it to be included in the A303 legacy issues "Bucket of Wishes". All cllrs agreed. <b>Action Closed.</b></p> <p>b. (01/17 – 07) The Clerk will discuss the Parish's Emergency Plan with Mr Rennie. Unfortunately, the Clerk has been unsuccessful in making contact with Mr Rennie. Cllr Zacks-McGoldrick and the Clerk have made contact with Mr Rennie who is "on-board" but very busy</p> <p>c. (05/17 – 07) Cllr West suggested that, instead of village gates being erected at the 40 mph speed signs on the A303, flashing speed signs should be considered; as Shrewton has recently installed them, the Clerk contacted Shrewton Parish council for an indication of cost. Cllr Dr A Shuttleworth had been in discussion with the Chairman of Berwick St James Parish Meeting as they had purchased a SID with 50% funding from the Area Board – it is proposed that Winterbourne Stoke Parish Council part fund (25%) the cost of the Berwick St James Parish Meeting and share the use. Further discussion with the Chairman of Berwick St James Parish Meeting revealed that this was not an option.</p>
	<p><b>Action:</b> Cllr Zacks-McGoldrick – on-going</p> <p><b>Action:</b> Cllr Dr Shuttleworth – on-going</p>

<p>d. (11/17-01) The yellow lines have been installed at the Church Street/A303 junction; however, it has been noted that they are asymmetric which means that cars can still park opposite the entrance to The Hall making access difficult. The yellow lines have been extended; however, the quality is poor which areas already having been worn away. The Clerk has submitted a “My Wiltshire” observation.</p> <p>e. (11/17-03) The A303 traffic lights have been restored; however, nothing has happened with respect to worn road markings or the condition of the fibre ducting; Cllr Dr Shuttleworth investigated via his contact with Highways England who informed him that they intend to restore the road marking at a date to be determined. Highways England are also investigating the break-up of the foundation to the road surface on the A303 bridge. There is still a requirement for the old safety barrier and pedestrian crossing control box to be removed.</p> <p>f. (01/18-02) Since the Chairman made contact with and met the Dog Warden in the village to discuss the issue signs were erected. It was agreed that the problem has reduced on Church Street but the meadow walk to Berwick St James is still bad.</p> <p>g. (05/18-05) The telephone box refurbishment is complete with effort from Ian West, Dave Hillier, Steve Fair and Barry France. Cllr A Zacks-McGoldrick will write a short article for the website.</p> <p>h. (05/18-07) One of the conditions of having the defibrillator was training in the use of CPR would be made available to those parishioners who wanted it; Cllr Dr Shuttleworth put an article on the website to that effect but had no responses. Cllr Zacks-McGoldrick proposed that the action be closed for the time being due to lack of interest – all cllrs agreed. <b><u>Action Closed.</u></b></p> <p>i. (05/18-08) A whole raft of signs has appeared at the southern end of the village in the river next to the wooden foot bridge due to persons-unknown bathing/playing in the river. There is confusion over the right-of-access to this area as there has in the past been a ford here. Cllr Dr A Shuttleworth will write to Wiltshire Council via the Clerk for advice on access rights as this has the potential to be very problematic and divisive.</p> <p>j. (07/18-01) Training has been identified for Cllrs on 27<sup>th</sup> October; attendance has been requested of Cllrs. Four cllrs attended. <b><u>Action Closed.</u></b></p> <p>k. (07/18-03) The Clerk would arrange insurance cover, on behalf of the Events Committee, through Community First once an equipment value is known.</p> <p>l. (09/18-01) The fence adjoining the St Peter’s Close pedestrian gate had collapsed and required replacing. The Clerk contacted Stonehenge Forestry &amp; Landscape; a quote for repair of £700 was received. Cllrs agreed to this expenditure and the Clerk engaged Stonehenge Forestry &amp; Landscape and the work has been completed. <b><u>Action Closed.</u></b></p> <p>m. (09/18-02) Cllrs discussed a replacement notice board via emails and a decision is required. Cllr Watts will reinvigorate the discussion and present a decision at the next meeting for ratification.</p>	<p><b><u>Action:</u></b> Clerk – on going</p> <p><b><u>Action:</u></b> Cllr Dr Shuttleworth - on-going</p> <p><b><u>Action:</u></b> Clerk – on going</p> <p><b><u>Action:</u></b> Cllr Zacks-McGoldrick – on going</p> <p><b><u>Action:</u></b> Cllr Dr Shuttleworth – on going</p> <p><b><u>Action:</u></b> Clerk- on going</p> <p><b><u>Action:</u></b> Cllr Watts – on going</p>
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	<p>n. (09/18-03) The Clerk applied to the CATG for replacement street signs; approval is awaited from Wiltshire Council.</p> <p>o. (09/18-04) The CATG required more information before they were prepared to authorise a 20mph speed limit on Church Street – they requested that a representative of the Parish Council attended the next meeting to put forward the case for a reduced speed limit. A volunteer was requested to attend the next meeting on 12<sup>th</sup> November 2018. Cllr T Pywell represented the Parish Council. <b><u>Action Closed.</u></b></p>	<p><b><u>Action:</u></b> Clerk- on going</p>																											
<p><b>6</b></p>	<p><b>Parish Council Administration</b></p>																												
	<p><b>Publications:</b> Cllr Zacks-McGoldrick suggested, following his cllr training, the Parish Council purchase the Local Council Admin Handbook; all cllrs agreed the book should be purchased. Cllr Zacks-McGoldrick was asked to email the Clerk with the details.</p> <p><b>Training:</b> All attendees agreed that the training was worthwhile. The next step is to consider chairman-specific training.</p> <p><b>Finance:</b> Money in Account (at close of business 25 Oct 18): £11,506.45</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 20px;">Less un-cleared cheques:</td> <td style="padding-left: 20px;">WALC (for trg)</td> <td style="text-align: right;">£168.00</td> </tr> <tr> <td style="padding-left: 20px;">Commitments:</td> <td style="padding-left: 20px;">Bawdens</td> <td style="text-align: right;">£210.88</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">RoSPA</td> <td style="text-align: right;">£79.80</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Playpark Fence</td> <td style="text-align: right;">£700.00</td> </tr> <tr> <td style="padding-left: 20px;">Bills awaited:</td> <td style="padding-left: 20px;">HMRC (PAYE)</td> <td style="text-align: right;">£127.20</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Bawdens</td> <td style="text-align: right;">£105.44</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Playpark Fence</td> <td style="text-align: right;">£700.00</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Clerk</td> <td style="text-align: right;">£191.04</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Yellow lines</td> <td style="text-align: right;">£500.00</td> </tr> </table>	Less un-cleared cheques:	WALC (for trg)	£168.00	Commitments:	Bawdens	£210.88		RoSPA	£79.80		Playpark Fence	£700.00	Bills awaited:	HMRC (PAYE)	£127.20		Bawdens	£105.44		Playpark Fence	£700.00		Clerk	£191.04		Yellow lines	£500.00	<p><b><u>Action:</u></b> Cllr Zacks-McGoldrick – (11/18-01)</p>
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<p><b>7</b></p>	<p><b>Planning Applications.</b></p>																												
	<p><b>Planning application 18/09826/VAR</b> 8 Church Street Winterbourne Stoke Salisbury Wiltshire SP3 4SW</p> <p>Variation of conditions 2 and 3 of 15/09979/FUL to allow for alterations to raise the extension walls, omission of zinc roof and installation of flat roof, inclusion of 2 windows to rear of extension, high level window to south elevation, additional fixed glazed panel to approved timber door, modifications to skylights and omission of flint panels to rear facing wall</p> <p>Cllrs discussed the issue and agreed that they SUPPORTED the application.</p>																												
<p><b>8</b></p>	<p><b>Services including Recreation Facilities.</b></p>																												
	<p><b>Play Park.</b> The annual RoSPA report was discussed. There were no major areas of safety concern and one issue had already been rectified with the new run of fence. The other minor observations will be addressed by cllrs individually. The RoSPA report will be made available on the Parish Council website.</p> <p><b>IT inc Broadband and Website.</b> Nothing to report.</p>	<p><b><u>Action:</u></b> Clerk - (11/18-02)</p>																											

	<p><b>Notice Board.</b> Cllr R Watts briefed cllrs on the options for a new Church Street notice board, details had been circulated before the meeting. Cllr Watts proposed the Council buy The Breeze mounted public access notice board; this was seconded by Cllr Pywell and agreed by the two remaining cllrs.</p>	<p><b>Action:</b> Cllr Watts – (11/18-03)</p>
<b>9</b>	<b>Highways &amp; Byways.</b>	
	<p><b>General.</b> Cllr Pywell briefed cllrs on the progress of the Church Street 20 mph speed limit through the CATG. The required feasibility study will cost £2500 and the Parish Council will be expected to fund 25% (£625) of this; Cllr Pywell proposed that the funds be made available, this was seconded by Cllr Dengel and agreed by the two remaining cllrs. Cllr Pywell informed the meeting that there may be a problem with Brook Close as this is not under the jurisdiction of Wiltshire Council and may have to retain the 30 mph speed limit – Cllr Zacks-McGoldrick told the meeting that he will brief the residents of Brook Street and encourage them to accept a 20 mph limit. Cllr Zacks-McGoldrick would report back at the next meeting</p> <p><b>Current A303.</b> Nothing to report.</p> <p><b>A303 Scheme.</b> Wiltshire Cllr D Henry briefed the meeting on the legacy forums and, specifically, that a new independent Chair has been installed and that the new Chair carried out a similar role with the Hinkley 'C' project.</p> <p>Parishioners are reminded that they should keep a close eye on the Parish Council website for updates –</p> <p style="text-align: center;"><a href="http://www.winterbournestokepc.org.uk">www.winterbournestokepc.org.uk</a></p>	<p><b>Action:</b> Cllr Zacks-McGoldrick – (11/18-04)</p>
<b>10</b>	<b>Environment including Emergency Planning.</b>	
	Nothing to report.	
<b>11</b>	<b>World Heritage Site.</b>	
	Nothing to report.	
<b>12</b>	<b>Police.</b>	
	Nothing to report.	
<b>13</b>	<b>Reports from Councillors.</b>	
	<p><b>Cllrs:</b> Nothing to report from cllrs.</p> <p><b>Village Events Committee:</b> Nothing to report.</p>	
<b>14</b>	<b>Correspondence received since the last meeting.</b>	
	Nothing to report.	
	<b>The next meeting</b>	
	<p>The next Parish Council meeting will be on Monday 21<sup>st</sup> January 2019 at the Stonehenge Visitor's Centre starting at 7:00pm; the FY 19/20 precept will be discussed and approved. The meeting closed at 8:30 pm.</p>	<p><b>Action:</b> All cllrs.</p>

J H Carr  
Clerk of the Council

21<sup>st</sup> January 2019

Dr A Shuttleworth  
Chairman of the Council

21<sup>st</sup> January 2019