

Draft Minutes

Winterbourne Stoke Events Committee

Date: Monday 03 July 2017

Time: 19:30 PM

Location: Solstice Rest

Next Meeting: Monday 31st July 2017

Present

Pete Stoner (PS), Chairman
Angie Clark (AC), Treasurer
Ryan Davis (RD), Secretary
Ian West (IW)
Clive Chown (CC)
Melissa Gibbs (MG)
Pete Gibbs (PG)
Andy Shuttleworth (AS)

Apologies

Steve Fair

Reviewers

Pete Stoner

Chairman's Report

Minutes from last meeting summarised.

Treasurer's Report

Account balance £2859.24 as of 03/07/2017.

Tony Zacks-McGoldrick to sign accounts over to Angie Clark.

Public Liability insurance for covering the use of the marquee has been paid.

Events

5 th / 6 th August – BBQ and children's circus followed by breakfast and car-boot sale

Synopsis

The marquee will be raised within the Winterbourne Stoke playing field on Wednesday 02nd August in preparation for the BBQ 14:00 – 16:00, circus **TBC** 16:00 – 19:00, and quiz + music from 19:00 on Saturday the 5th of August. Sunday the 6th of August will see a breakfast and car boot sale in the morning from the hours of 09:30 – 14:00.

Actions

- PS to confirm date with Circus

- PS to gain quoting for BBQ food items
- RD to produce poster and pass details to AS for inclusion upon Winterbourne Stoke Web Site
- RD to email Tony Dengal about cutting grass prior to event

Volunteers Required

Volunteers will be required on Wednesday 02 August for erection of Marquee and for lowering of Marquee on Sunday 6th.

Items Required

A donation of a Hot-water urn for the Sunday breakfast would be greatly appreciated, should anybody be in the position to lend the events committee a URN for the morning please contact Pete Stoner on 07790803406.

4th November – Fireworks

Overview

We are inquiring about locations to hold the annual village fireworks night on the 4th of November, details will follow as soon as they are confirmed.

Actions

PS to inquire about a suitable location for village fireworks

16th December – Children's Christmas Party

Overview

We are inquiring about the availability of the Berwick St James Guides hall to host the Children's Christmas party for 2017, details will be published as soon as they are confirmed.

Actions

PS to inquire about availability.

Re-occurring Fixtures – Starting September

1st Wednesday of the Month - Bingo

3rd Wednesday of the Month – Quiz

Any Other Business

AS has notified the committee about erratum within the constitution for the events committee, this will be updated as required.